

Safety Rules Policy

Summary

The university's policy on adhering to safety rules, including procedures in the event of an incident.

Purpose

To provide guidance to employees on following safety rules and procedures to follow in the case of an incident.

Procedure

A safe and sanitary working environment is the responsibility and concern of every employee at Columbus State University. Job safety measures differ greatly depending upon the unit and its function; however, general safety procedures are everyone's responsibility. Should an accident occur involving physical harm to an employee or student, the Columbus State University Department of Public Safety may provide assistance in securing medical facilities. The immediate supervisor will complete Workers' Compensation procedures as outlined in the Workers Compensation section. If a student is involved, the Student Health Clinic should be notified.

A training program about hazardous chemicals in the workplace called "Right to Know" is conducted for employees at Columbus State University. Employees will be scheduled to view this training video during orientation.

Related USG Policy

Human Resources Administrative Practice Manual

Last Update

6/5/18

Responsible Authority

CSU Human Resources