

Campus Media Policy for Filming and Photography

Summary

Columbus State University's policy on campus media for filming and photography includes requests related to working with University Relations and institutional members and constituents.

Purpose

The purpose of this document is to describe the campus media for filming and photography, which includes requests related to working with University Relations and institutional members and constituents.

Policy

As an open campus and a state institution, CSU is open to local media for photography and filming on campus. We do ask that local media contact us to let us know you will be filming. In order to film within campus buildings, media need permission from campus officials. Further, members of the media cannot go into a classroom without the faculty member's permission AND providing notification to any students who might appear on camera.

In the event the request includes interviews with our faculty, staff, and/or students, our University Relations staff will be primary point of contact with all media in coordinating interviews in a fashion that adheres to appropriate media deadlines. Members of the media may seek assistance from and provide advanced notice of a visit to University Relations at 706-507-8720, via email at ur@ColumbusState.edu, or by visiting our office at Richards Hall 241. If members of the media have an existing relationship with members of our faculty and staff, they are encouraged to speak directly with those individuals directly.

Related USG Policy

10.1 Publicity

Last Update

7/26/2017

Responsible Authority

University Relations